

Borough Council of
**King's Lynn &
West Norfolk**



Regeneration and Development Panel

Agenda

Tuesday, 29th October, 2019
at 6.00 pm

in the

**Council Chamber
Town Hall
Saturday Market Place
King's Lynn**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200

Friday 18th October 2019

Dear Member

Regeneration and Development Panel

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Tuesday, 29th October, 2019 at 6.00 pm** in the **Council Chamber - Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies for absence

To receive any apologies for absence.

2. Minutes (Pages 6 - 11)

To approve the minutes of the previous meeting.

3. Declarations of Interest

Please indicate if there are any interests which should be declared. A declaration of interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

Those declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

4. Urgent Business

To consider any business which, by reason of special circumstances, the Chair proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chair.

6. Chair's Correspondence

If any.

7. Q1 2019-2020 Corporate Performance Monitoring - 10 minutes (Pages 12 - 17)

8. Guildhall Expression of Interest and National Lottery Heritage Fund - 30 minutes (Pages 18 - 22)

Members will receive a presentation at the meeting and background documents including the Expression of Interest are included in the Agenda.

9. Exclusion of Press and Public

To consider passing the following resolution:

“That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act”.

10. EXEMPT - Future High Street Fund - 45 minutes - to follow

Members will receive the outline proposals and then participate in a Workshop session to look at the different options.

RETURN TO OPEN SESSION

11. Work Programme and Forward Decision List (Pages 23 - 28)

12. Date of the next meeting

To note that the next meeting of the Regeneration & Development Panel is scheduled to take place on Wednesday 11th December 2019 at 6.00pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn.

To:

Regeneration and Development Panel: L Bambridge, J Bhondi, F Bone, J Collingham (Chair), M de Whalley, B Jones, J Lowe, C Manning, C Morley, T Parish (Vice Chair), S Patel and D Whitby.

Portfolio Holders:

Councillor B Long – Leader of the Council

Councillor G Middleton – Portfolio Holder for Business Development

Councillor E Nockolds – Portfolio Holder for Culture, Heritage and Health

Officers:

Chris Bamfield – Executive Director

Mark Fuller – Principal Project Surveyor

Ged Greaves – Senior Policy and Performance Officer

Matthew Henry – Assistant Director

Steven King – THI Project Officer

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

REGENERATION AND DEVELOPMENT PANEL

Minutes from the Meeting of the Regeneration and Development Panel held on Tuesday, 10th September, 2019 at 6.00 pm in the Council Chamber, Hunstanton Town Hall.

PRESENT: Councillors J Collingham (Chair), L Bambridge, F Bone, M de Whalley, M Howland, B Jones, J Lowe, C Manning, J Moriarty (substitute for J Bhondi), T Parish and S Patel.

PORTFOLIO HOLDERS:

Councillor P Gidney – Portfolio Holder for Project Delivery
Councillor G Middleton – Portfolio Holder for Business Development
Councillor E Nockolds – Portfolio Holder for Culture, Heritage and Health

MEMBERS PRESENT UNDER STANDING ORDER 34: Councillors Beal, Hudson, Morley and Ryves.

OFFICERS:

Chris Bamfield – Executive Director
Dale Gagen – Corporate Project Officer
Alan Gomm – LDF Manager
James Grant – Project Officer
Ged Greaves – Senior Policy and Performance Officer
Jason Richardson – Regeneration Project Officer

RD29: **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Bhondi and Whitby.

RD30: **MINUTES**

RESOLVED: The minutes from the previous meeting were agreed as a correct record and signed by the Chair.

RD31: **DECLARATIONS OF INTEREST**

There was none.

RD32: **URGENT BUSINESS**

The Chair reminded the Panel that an urgent item had been circulated to the Panel in advance of the meeting relating to Nelson Quay. The item would be considered later on in the meeting.

RD33: **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillor Beal – all items
 Councillor Hudson – RD41: Nelson Quay Proposals
 Councillor Morley – RD36: Corporate Business Plan
 Councillor Ryves – all items.

RD34: **CHAIR'S CORRESPONDENCE**

There was none.

RD35: **COMMUNITY INFRASTRUCTURE LEVY - GOVERNANCE ARRANGEMENTS**

The LDF Manager presented the report which set out the draft terms of reference in order to develop a system for spending CIL (Community Infrastructure Levy). The Panel was asked to consider the proposed terms of reference and their attention was drawn to the tasks, highlighted in yellow in the Appendix, which set out what was required and how the governance structure could work.

The Chair thanked the LDF Manager for his report and proposed that a Task Group be established to look at the terms of reference in more detail and report back to the Panel.

In response to a question from the Chair, the LDF Manager provided background on the CIL regime and how money could be spent.

RESOLVED: 1. A CIL Governance Task Group be established comprising of 6 Members (3 Conservative, 2 Independent and 1 Labour)
 2. The Democratic Services to contact Group Leaders to ask for Group Membership for the Task Group.
 3. The Task Groups Terms of Reference would be to develop a system for spending CIL with the Terms of Reference included in the Report.
 4. The Task Group to meet two or three times and then report back to the Regeneration and Development Panel.

RD36: **CORPORATE BUSINESS PLAN**

The Senior Policy and Performance Officer presented the report which introduced the high level draft priorities and objectives for potential inclusion in the Corporate Business Plan. He explained that the Panel would have the opportunity to shape the plan.

Members of the Panel broke into two workshop groups to brainstorm ideas to help inform the Corporate Business Plan. The Senior Policy and Performance Officer collated the suggestions of the Panel and

would bring back a more detailed report to the Panel at their next meeting.

RESOLVED: (i) The Panel considered and commented on the draft priorities and objectives.

(ii) The Panel to receive a more detailed report at their next meeting.

RD37: **COASTAL COMMUNITY FUND - SAIL THE WASH UPDATE**

The Regeneration Project Officer provided an update on Sail the Wash and the Coastal Communities Fund, as attached.

The Chair thanked the Regeneration Project Officer for his presentation and invited questions and comments from the Panel, as summarised below.

In response to a question from Councillor Jones, the Regeneration Project Officer agreed to circulate the original business case to the Panel. He also reminded the Panel that this project was 100% externally funded.

Councillor Howland commented that the Council should work with the Port as they had space available and lift and store facilities. The Regeneration Project Officer explained that commercial opportunities had been discussed with the Port, but this funding was for the Riverfront area.

Councillor Moriarty asked what would happen if the project overspent. The Regeneration Project Officer explained that there were certain elements of the project which could be changed, for example, there was funding available to purchase a rib, but other opportunities could be looked at if funds needed to be diverted elsewhere. The Regeneration Project Officer explained that the project was funded for a three year period, after which any increased costs would be the Council's responsibility.

In response to a question from Councillor Bambridge, the Regeneration Project Officer explained that discussions were ongoing regarding the provision of facilities with the Sea cadets. It was also explained that some users of the pontoons had made arrangements with existing businesses on the quayside to use their facilities, although this had not been marketed.

In response to a question, the Regeneration Project Officer explained that the current lease did not permit commercial use of the pontoons, but this would be looked at as part of the project.

Councillor Hudson addressed the Panel under Standing Order 34. She commented that facilities should be available first before the pontoons

were extended otherwise it would not be well used and not make a profit.

The Chair summarised that overall the Panel seemed supportive of the proposal, however the provision of shore side facilities should be a priority.

RESOLVED: The panel supported the progression of the project on the basis of:

- Revised lease terms with King's Lynn Conservancy Board allowing more commercial approach to operations.
- Longer stays and Winter berthing being possible on the extended facilities.
- No increased revenue burden until the end of the funded project.

RD38: **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED: That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.

RD39: **WITHDRAWN ITEM - EXEMPT - DERELICT LAND AND BUILDINGS GROUP UPDATE**

This item had been withdrawn from the Agenda. The Panel were encouraged to submit any questions and comments arising from the update (which had been included in the Agenda) to the relevant officer.

RD40: **EXEMPT - ACCELERATED CONSTRUCTION PROGRAMME - HUNSTANTON**

The Project Officer provided Members with an update on the Accelerated Construction Programme for Hunstanton including information on the proposals for two sites and the key issues for the Panel to consider.

Members of the Panel had conducted a walking tour of the sites prior to the meeting.

The Chair thanked the Project Officer for his report. The Project Officer and Corporate Project Officer responded to questions and comments from the Panel relating to Car Parking, consultation processes and the location of bus stops.

Councillor Beal addressed the Panel under Standing Order 34. The Project Officer responded to questions relating to the location of bus stops and the loss of car parking spaces. Councillor Beal commented that he did not support the proposals for Southend Road.

Councillor Hudson addressed the Panel under Standing Order 34. She commented that there was a lot of second homes in Hunstanton and more social housing was required in any future development.

The Corporate Project Officer explained that the next stage would be a viability study which would be brought back to members for consideration. This would include alternative options which had been looked at along the preferred option.

The Chair commented that it would be important for the Major Project Board to monitor the project.

Members of the Planning Committee abstained from voting as the proposals would be subject to a future planning application.

RESOLVED: The Panel supported the scheme and the recommendations as included in the report.

RD41: **EXEMPT - NELSON QUAY PROPOSALS**

The Executive Director presented the report which detailed options for the development of Boal Quay.

The Chair thanked the Executive Director for his report and the Executive Director responded to questions and comments from the Panel.

Members of the Planning Committee abstained from voting on the proposals.

RESOLVED: The Panel supported the proposal, as set out in the report.

RD42: **WORK PROGRAMME AND FORWARD DECISION LIST**

RESOLVED: The Panel's Work Programme was noted.

RD43: **DATE OF THE NEXT MEETING**

The next meeting of the Regeneration and Development Panel would be held on Tuesday 29th October 2019 at 6.00pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn.

The meeting closed at 8.23 pm

POLICY REVIEW AND DEVELOPMENT PANEL REPORT

REPORT TO:	Regeneration and Development Panel		
DATE:	29 October 2019		
TITLE:	Corporate Performance Monitoring Q1 2019-20		
TYPE OF REPORT:	Monitoring		
PORTFOLIO(S):	Performance		
REPORT AUTHOR:	Ged Greaves		
OPEN/EXEMPT	Open	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	No

REPORT SUMMARY/COVER PAGE




PURPOSE OF REPORT/SUMMARY:
The corporate performance monitoring report is in place to monitor progress against agreed performance indicators for the year. The report contains information on the corporate performance monitoring undertaken during Q1 2019-20.
KEY ISSUES:
Performance indicators for Q1 2019-20 have been agreed by portfolio holders and executive directors as the key performance measures for the year; they cover all portfolios. These indicators are reported quarterly to the Corporate Performance Panel. This monitoring report highlights specific performance issues; where indicators have not met agreed targets they are drawn out into an action report, which provides additional detail on what actions are being taken to correct performance that has a variance to target. The Q1 2019-20 monitoring report shows that of the 18 indicators, 10 targets have been met.
OPTIONS CONSIDERED:
Not applicable.
RECOMMENDATIONS:
The Panel is asked to: <ul style="list-style-type: none"> i. Review the performance monitoring report ii. Agree the actions outlined in the Action Report.
REASONS FOR RECOMMENDATIONS:
To demonstrate that the council monitors and puts in place appropriate actions to correct performance that has a variance to the set target, to assist us in meeting our statutory duty to try and secure continuous improvement.



1. Introduction

- 1.1 The council's performance management framework includes quarterly monitoring and reporting of performance. Each quarterly performance report is presented to the Corporate Performance Panel and made available to all councillors and portfolio holders for information on the council's intranet, Insite.
- 1.2 Corporately there are 54 performance indicators for 2019-20 and these have been agreed by portfolio holders and executive directors as the key performance measures for the year. Of this 54, 18 relate to the Regeneration and Development Panel's remit and these are reported in full in the performance monitoring report Q1 2019-20.
- 1.3 Exception reporting is used whereby those indicators that have not met their target are drawn out into an action report. This report focuses attention on adverse performance. In addition to the notes shown on the full report, senior managers provide information on the actions being taken to bring performance in line or reasons why this cannot happen.
- 1.4 Indicators and targets are agreed by portfolio holders and executive directors. As part of its work programme, the panel may wish to consider the indicators within its remit and make recommendations regarding future performance measures and targets.

2. Monitoring Report - Key points from the Q1 2019-20 performance monitoring report

- 2.1 The following tables summarise the council's current performance levels, comparing performance to the previous quarters.

		Number of indicators				Indicator
		Q2 2018-19	Q3 2018-19	Full Year 2018-19	Q1 2019-20	
Performance has improved		3	2	1	4	PD1,3 DV2 BD2
Performance has not improved		1	2	3	10	PD2 DV1,3,4,6, 7,8 BD1,3,4
Performance has met and continues to meet target		1	1	1	1	DV5
Other:						
<ul style="list-style-type: none"> • new indicator for 2019-20 (no comparative data) • annual monitoring 		9	9	9	3	PD4,5 BD5
Total number of indicators		14	14	14	18	

	Number of indicators				Indicator
	Q2 2018-19	Q3 2018-19	Full Year 2018-19	Q1 2019-20	
Performance target met 	10	10	9	10	DV1,2,3,4, 5,6,8 BD1,2,4
Performance target not met 	0	0	4	1	BD3
Other: <ul style="list-style-type: none"> • reported annually • monitor only (no target set) 	4	4	1	7	PD1,2,3,4,5 DV7 BD5
Total number of indicators	14	14	14	18	

3. Issues for the Panel to Consider

Members should review the attached analysis of achievement of the agreed performance indicators for the year. The Action Report should then be reviewed to ensure areas which have not met target are appropriately addressed.

4. Corporate Priorities

Performance indicators are developed to monitor key activities many of which directly underpin the achievement of the council's Corporate Business Plan.

5. Financial Implications

None

6. Any other Implications/Risks

None

7. Equal Opportunity Considerations

None

8. Consultation

Management Team, senior officers and portfolio holder

9. Conclusion

Management Team actively monitors this information on a regular basis and uses the information highlighted on the action report to gain an understanding of the reasons for the levels of performance that have been reported. Members should use the report to assess the actions outlined in the action report which the panel is asked to agree.


10. Background Papers

Corporate Business Plan 2015/16 – 2019/20


Performance Monitoring Action Report Q1 2019-20









This report highlights indicators that have not met target for Q1 2019-20 and is a supporting document to the Performance Monitoring Q1 2019-20 report. Comments / actions are recorded to help evidence performance management undertaken by the Council.

Status	 This indicator has not met the target.
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Performance Indicators Q1 2019-20

Ref	Name	Q1 2019/20 Target	Q1 2019/20 cumulative performance	Q1 2019/20 (Apr-Jun) performance	Status	Notes	Actions
BD3	% of rent achievable on retail/general units	95.00%	82.09%	increased by 2.41% from Q4		Two town centre shops are currently vacant.	A let has been agreed on both of these shops with leases due to complete shortly.

Status	 Indicator has not met the target	 Indicator has met target	 New 2019-20 indicator
Trends	 The value of this indicator has improved	 The value of this indicator has worsened	 The value of this indicator has not changed









Actions being taken on indicators that have not met target are outlined on the accompanying Action Report

Project Delivery

Ref	Link to Corporate Priority	Name	Good Performance	2018/19 cumulative performance	Q1 2019/20 target	Q1 2019/20 cumulative performance	Q1 2019/20 status	Versus this time last year	Note
PD1	2	No of residential house sales completed - NORA	Aim to maximise	20	24	5	-		
PD2	2	No of residential house sales completed - Marsh Lane	Aim to maximise	71	54	2	-		
PD3	2	No of residential house sales completed - Lynnsport 4/5	Aim to maximise	13	67	10	-		
PD4	2	No of residential houses commenced - Lynnsport 3	Aim to maximise	-	54	0	-		
PD5	2	No of residential house sales completed - Lynnsport 3	Aim to maximise	-	3	0	-		

Development

Ref	Link to Corporate Priority	Name	Good Performance	2018/19 cumulative performance	Q1 2019/20 target	Q1 2019/20 cumulative performance	Q1 2019/20 status	Versus this time last year	Note
DV1	2	Processing of major development applications	Aim to maximise	92.0%	60.0%	94.0%			
DV2	2	Processing of non-major development applications	Aim to maximise	93.0%	70.0%	93.0%			
DV3	2	% of decisions on applications for major development that have been overturned at appeal, measured against total number of major applications determined	Aim to minimise	2.7%	10.0%	3.2%			
DV4	2	% of decisions on applications for non-major development that have been overturned at appeal, measured against total number of non-major applications determined	Aim to minimise	0.9%	10.0%	0.9%			
DV5	2	% of standard land charges searches carried out within 10 working days	Aim to maximise	100%	95%	100%			
DV6	2	% of applications refused	Aim to minimise	6.62%	10.00%	8.00%			
DV7	2	% of refused applications then appealed/lodged	Aim to minimise	29.03%	-	57.14%	-		Monitor only
DV8	2	% of appeals allowed	Aim to minimise	0.00%	35.00%	0.00%			

Business Development									
Ref	Link to Corporate Priority	Name	Good Performance	2018/19 cumulative performance	Q1 2019/20 target	Q1 2019/20 cumulative performance	Q1 2019/20 status	Versus this time last year	Note
BD1	1	% of rent achievable on industrial estates	Aim to maximise	93.11%	90.00%	90.98%			
BD2	1	% of rent arrears on industrial estates	Aim to minimise	3.97%	4.00%	2.25%			
BD3	1	% of rent achievable on retail/general units	Aim to maximise	79.68%	95.00%	82.09%			Two two town centre shops are currently vacant, a let has been agreed on both of these shops with leases due to complete shortly.
BD4	1	% of rent arrears on retail/general units	Aim to minimise	2.43%	4.00%	1.13%			
BD5	1	Income from business rates for Renewable Energy projects	Aim to maximise	£3,162,615	-	-	-	-	Annual monitoring

St George's Guildhall Kings Lynn

This form is a copy of the one to be completed on line for the Heritage Fund.

To submit, please complete the form on [our application portal](#).

Summary

- Name of your organisation
- Project reference number
- Project Title (please choose a title which you think best describes your project)

[Suggested title]

Revealing St George's Guildhall: restoration, interpretation, sustainable use

- Date submitted

Section one - your organisation

- 1a. Name and address of your organisation
- Address line 2
- Address line 3
- Town / city
- County
- Postcode
- 1b. Is the address of your project the same as the address of your organisation?
- 1c. Details of main contact person
- Name
- Position
- Is the address of the main contact person the same as the address in 1a?
- Daytime phone number, including area code
- Alternative phone number
- Tell us about any particular communication needs this contact has. Please note that there is a limit of 50 words for this question.
- For projects based in Wales, which language should we use to communicate with the main contact?
- English
- Welsh
- Both (Bilingual)
- 1d. Legal status of your organisation
- Please select one of the following:

- 1e. Do you consider your organisation's mission and objectives to be: (please select the options that apply)
- Black or minority ethnic-led
- Disability-led
- LGBT+-led
- Female-led
- Young people-led
- (And in Northern Ireland only:)
- 1f. Where did you hear about us? Please pick from list or specify below.
- 1g. Have you previously talked to anyone in our Development Team about your project idea?

Section two - project proposal

- 2a. Please tell us about your project. In particular, please try to cover:
- Heritage focus
- What will the project do (capital work and activities)
- What programme outcomes you are hoping to achieve. Please note that we expect all projects to achieve the outcome 'A wider range of people will be involved in heritage.'
- Why you want to do this project (what is the need and demand)
- Feasibility or options work done so far
- Timescales
- Overall cost including a short breakdown of key items of expenditure
- (This section of the form has a total word count of 800 words. Please note that dashes in the text count as whole words.)

Project vision

The project will restore the Guildhall of St George revealing its rich and surprising heritage. An associated programme of thematically focused and accessible cultural activities will engage the local community and visitors ensuring that this much-loved local asset has a sustainable future.

Heritage Focus

St George's Guildhall is a Grade 1 listed scheduled ancient monument and is the key element of a complex of historic buildings and open spaces dating from the 1400's located in the heart of Kings Lynn's St Nicholas conservation area. The wider complex includes Grade 2 listed buildings dated from the 15th and 16th centuries and open spaces backing onto the River Great Ouse. The Guildhall is the oldest working theatre in the UK with a first recorded performance in 1444 and is the only remaining theatre in the world in which Shakespeare performed. Robert Armin, born in the town, and Shakespeare's comedian also performed in the Guildhall. This heritage of performance and comedy will provide a guiding theme for interpretation, activities and the future sustainable uses of the site.

A condition and structural survey of the Guildhall and associated buildings has identified an urgent need for conservation repairs. Current users of the Guildhall report the internal space to be

inflexible, inaccessible and not able to meet modern performance needs. There is currently limited access to the Guildhall, sparse interpretation, and little public appreciation of its unique heritage.

What the project will do

The project will:

- fully restore the splendour of the Guildhall as a flexible space able to house wide-ranging events and activities, including professional Shakespearian performance, community theatre, and schools' events
- deliver associated works to other buildings in the complex to bring them into effective use consistent with the thematic interpretation of the site, adding value to the visitor experience and encouraging a sense of fun and enquiry
- carry out works to overcome barriers to access, including the redesign and pedestrianisation of open spaces
- provide a visible and welcoming point of entry through a repositioned café and open courtyard space. This will encourage access, enquiry and wider and deeper engagement with the site. For local people, particularly currently under-represented audiences, it will reveal the complex as a social space and a key and available element of the rich history of the town. This, in turn will encourage repeat visits, build social capital and contribute to social cohesion.

Activities supported by the project will include:

- new interpretation of the Guildhall's fascinating history on-site (e.g. through permanent exhibition focused on Tudor theatre and the heritage of the Guildhall), off-site (e.g. through collaborative exhibitions with local and regional partners, medieval/Tudor styles pageant and outside performances), and on-line (through a comprehensive web presence and active social media engagement)
- co-production with the local community of a programme of performances, music and creative writing which effectively engages people with the heritage
- activities designed to engage existing, new and diverse audiences in fun and sustainable ways (e.g. diverse music and dance forms reflecting the Town's international reach and ethnic diversity) and more commercially focused activities designed to support sustainability (e.g. commercial comedy/stand-up events, conferences, weddings/civil ceremonies)
- extensive learning opportunities ranging from curriculum-focused work with schools, apprenticeship and work experience opportunities for College students, and adult education. The project will also develop extensive online resources enabling people to discover the area's heritage.

HF outcomes

The project will actively focus on engaging new audiences with the Guildhall complex through audience development, high quality and accessible interpretation, creative programming, a mix of uses and attractions on-site and coherent and consistent marketing. New and expanded audience groups identified include young people, families, tourists, heritage appreciators, and minority ethnic groups in the community. The project will also address wellbeing issues and actively engage those with dementia.

More specifically the project will:

- restore, safeguard and reveal the hidden heritage of the Guildhall, making it available to local people, tourists and those with specialist interests, and, globally through an extensive online presence

- provide a clear sense of arrival to the site and create open spaces which are safe, intriguingly interpreted using Shakespearian themes and which act as a magnet to wildlife including pollinating insects
- broaden and grow audiences through diverse activities, exhibitions and events
- encourage exploration, learning, skills development and practical activities which are sustainable and fun
- encourage and facilitate wide ranging and well managed volunteering opportunities which are purposeful, engaging, and promote individual wellbeing and the building of social capital
- grow the range and frequency of activities in line with robust business planning to promote sustainability
- contribute to the future resilience of the Guildhall complex through innovative partnership working and capacity building between the project applicant, the National Trust, the Norfolk Museum Service, and the Shakespeare's Guildhall Trust
- contribute to the wider visitor experience and the economic regeneration of the town through coherent engagement with relevant initiatives such as the Heritage Action Zone, designated by Historic England (2017) and the Future High Streets Fund (2019) – both of which focus on culture and heritage-led regeneration.

Work undertaken

This project is firmly underpinned by a coherent vision and focus on sustainability. It is consistent with and adds value to other initiatives in the town whilst opening up new heritage-led opportunities to engage with people and agencies regionally, nationally and internationally.

In preparation for this EoI we have

- reviewed all assumptions and work associated with our earlier proposal to the HLF
- commissioned Foster Wilson Architects, Bryn Jones Associates and Oakmere Solutions Ltd to undertake visioning, sustainability and initial design work to test assumptions and develop a robust cost and income base for the project
- actively and positively consulted with site users and partner organisations to assess the need, demand and viability of the project.

Timescales and costs

We anticipate the project will cost [£Add] and take three years to deliver. Major areas of expenditure: repair and conservation works £Add; new building works £Add; internal fit-out £Add; activity costs £Add; Staffing £Add.

Current words – 981. Total allowed: 800]

- 2b. How much are you likely to ask for from us?

£Add, representing [Add]% of the total project costs. Matched funding will be sourced from [Add main sources of matched funding and indicative amounts]

- 2c. When are you likely to submit a development phase application if invited to do so? Please note that there is a limit of 200 words for this question.

The current indicative timescale for the project is:

- EiO submitted November 2019
- Development Phase application submitted: May or August 2020
- Development Phase outcome: August or November 2020
- Development Phase: one year from permission to start

- Project duration: three years from permission to start.

Current words – 43. Total allowed: 200]

Section three - submission

Your local team may wish to use your email to send you invitations to workshops or events they are running for potential applicants, or other useful information about our grant programmes. Please tick this box if you would like to receive this information by email. You can unsubscribe at any time.

REGENERATION AND DEVELOPMENT PANEL WORK PROGRAMME 2019/2020

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	INFORMATION, OBJECTIVES AND DESIRED OUTCOMES
11th June 2019	Appointment of Vice Chairman	Operational		
	Appointments to Task Groups and Informal Working Groups	Operational	Democratic Services Officer	To review Membership of Task Groups and Informal Working Groups set up by the Panel
	High Street and Heritage Action Zone	Update	C Bamfield, M Henry, H Jamieson, S King, M Fuller	Workshop Session
	EXEMPT Corn Exchange Cinema Proposals	Update	C Bamfield	To receive an update. A tour of the Corn Exchange to be held prior to the meeting.
30th July 2019	King's Lynn Area Transport Study Update		Alan Gomm and Dave Robson	Update on Stage 1 report.
	Full Year 2018-2019 Performance Monitoring Report	Monitoring	Ged Greaves	Performance Monitoring
	Guildhall Workshop Session	Workshop Session	Chris Bamfield	To hold a workshop session on ideas for the future of the Guildhall which can be used to inform future bid applications.
	EXEMPT Nelson Quay/Boal Quay Development	Update	Chris Bamfield/Matthew Henry	
	South Lynn Brick Kiln	Opposition Member Item		Opposition Member Item requested by Councillor Kemp.
10th September 2019	Venue – Town Hall, Hunstanton			
	Coastal Community Fund – Sail The Wash	Update	Jason Richardson and Chris Bamfield	Update on the proposals.

	WITHDRAWN ITEM - EXEMPT – Derelict Land and Buildings Group Update	Annual Update	Regeneration and Planning	To make space for the Urgent item to be considered, this report (which was 'to note' only) had been withdrawn from the Agenda and Members were invited to submit any questions and queries via email.
	EXEMPT Hunstanton Development Proposals	Policy Development	James Grant and Chris Bamfield	Information on development sites.
	CIL Governance	Policy Development	Alan Gomm	To consider the Terms of Reference prior to its consideration by the Cabinet.
	Corporate Business Plan	Policy Development	Ged Greaves	To give the Panel opportunity to suggest items for inclusion in the Corporate Business Plan.
	EXEMPT - Nelson Quay Proposals – URGENT ITEM	Policy Development	Chris Bamfield	To consider the proposals prior to their presentation to Cabinet. Considered as urgent as it feeds into the Health High Streets Fund Application.
29th October 2019	Walk around King's Lynn			Suggested by the Chairman to take place prior to the meeting.
	Q1 2019-2020 Performance Monitoring Report	Monitoring	Ged Greaves	Performance Monitoring
	Future High Street Fund Update	Update	Chris Bamfield and Matthew Henry	
	Guildhall Update		Chris Bamfield, Steven King and Mark Fuller	To consider the Expression of Interest to the National Heritage Lottery Fund, the Sustainability Report, Architect Proposals and Build Costs.
11th December 2019	Corporate Business Plan	Policy Development	Ged Greaves	To consider a more detailed report following the workshop session held on 10 th September.
	King's Lynn Area Transport		Alan Gomm and	Further update from July meeting.

	Study Update		Dave Robson	
28th January 2020	Q2 2019-2020 Performance Monitoring Report	Monitoring	Ged Greaves	
	Future High Street Fund Update	Update	Chris Bamfield and Matthew Henry	Follow on from October meeting.
10th March 2020				

To be scheduled:

- Southgates
- King's Lynn Port
- Heacham Beach Development opportunities
- Business Improvement District Update

FORWARD DECISIONS LIST

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
12 November 2019						
	Major Housing Project 2	Key	Council	Corporate Projects and Assets Exec Dir - C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Waste Contract Procurement	Key	Cabinet	Environment C Bamfield – Exec Dir		Public
26	Parkway – Accelerated Construction Scheme	Key	Council	Project Delivery Exec Dir – C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Strategic Property Acquisition	Key	Cabinet	Corporate Projects and Assets Exec Dir - C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)

	Development Options - Hunstanton	Key	Council	Project Delivery Exec Dir - C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Major Housing Phase 3 – Enabling Work for Lynnsport 1	Key	Council	Project Delivery Exec Dir - C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
27	National Planning Policy Framework – Vacant Building Credit	Non	Cabinet	Development Exec Dir G Hall		Open
	Capital Strategy	Key	Council	Leader Deputy Chief Executive		Public
	Homelessness and Rough Sleeper Strategy Consultation	Non	Council	Housing Chief Executive		Public
	Mid Year Review Treasury Report 2019/2020	Non	Cabinet	Leader S151 Officer		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
7 January 2020						
	Future High Streets – Stage 2 bid for funding	Key	Cabinet	Business Development Exec Dir – C Bamfield		Public

	Hunstanton Coastal Management Plan	Key	Cabinet	Environment Exec Dir – G Hall		Public
	King's Lynn Area Transport Study	Non	Cabinet	Development Exec Dir – G Hall		Public
	Corporate Business Plan	Key	Council	Leader Chief Executive		Public
	CIL Governance	Key	Council	Development Exec Dir – G Hall		Public
	Corporate Complaints Policy and the	Non	Cabinet	Leader Chief Executive		Public
	Updated revised policy on Unreasonably Persistent Complainants	Non	Cabinet	Leader Chief Executive		Public
	Council Tax Support Scheme 2020/2021 – Final Scheme for Approval	Key	Council	Housing S151 Officer		Public
	Review of Standing Orders	Non	Council	Leader Chief Executive		Public
28	Scrutiny and the Executive Protocol	Non	Council	Leader Chief Executive		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
17 March 2020						